



**St. Joseph's N.S.,
Ardkill, Templeboy, Co. Sligo.
096-47393**

Website: <https://stjosephstempleboy.com/>



@templeboyins

Enrolment Form

Name of Child: _____

Name in Irish (*if known*): _____

Date of Birth: _____ (*Please enclose copy of child's long Birth Cert.*)

Home Address: _____

Eircode: _____ Home Telephone Number: _____

Father's name: _____ Present Employment: _____

Work telephone number: _____ Mobile number: _____

Mother's name: _____ Present Employment: _____

Work telephone number: _____ Mobile number: _____

Number of boys in the family: _____ Number of girls in the family: _____

Position of child in the family: _____ (1st, 2nd, 3rd)

Playschool if any: _____

Previous class and name/address of previous school: _____

_____ (*if transferring from another school*)

Intended class: _____

Will your child participate in Religion class? _____

Do you consent to your child participating in RSE, Stay Safe Programmes? _____

Details of any health conditions (e.g. asthma, eyesight/hearing problems, allergies, etc.) or emotional problems which may affect your child at school: _____

Any specific or educational needs your child may require: _____

Names of persons who have permission to collect your child from school:

1. _____
2. _____
3. _____
4. _____

Name, address and tel. no. of family doctor: _____

Acceptance of School Policy

I am aware that children enrolled in this school are required to comply and co-operate with policies on curriculum, organisation and management, as per the School Plan. I have been given copies of a number of relevant policies and I know that I may view all school policies at any time, by appointment. Specifically, I confirm that all policies including the Code of Behaviour are acceptable to me and that I will make all reasonable efforts to ensure my child's/children's compliance with this code and other policies.

Parents' Signatures: _____

Date: _____

Illness/Accident/Emergency Procedures

In the event of an emergency occurring while the school is in operation, it may be necessary to close the school. Also, if a child becomes ill or has an accident at school, the staff will need to be able to contact someone. In order to assist the school in these matters, you are requested to give the names and contact numbers of persons the school could contact.

A. In the event of an emergency occurring which necessitates the closing of the school or in the event of my/our child becoming ill or having an accident; I/we request the school to contact one of the following persons at the given contact number. Please include mobile numbers, if possible.

1. _____
2. _____
3. _____
4. _____

B. In the event of my/our child becoming ill or being involved in an accident and the subsequent failure to make successful contact with one of the above I agree that my child may be brought to doctor/casualty.

SIGNED: _____ (Parent/Guardian)

_____ (Parent/Guardian)

DATE: _____

Data Protection

Personal data held by the school's Board of Management (*as a Data Controller*) is protected by Data Protection Acts 1988 to 2018. While the data held will generally be treated as private to St. Joseph's N.S. and will be collected and used in compliance with the aforementioned acts, from time to time it may be necessary for us to transfer your personal data on a private basis to other bodies (*eg. Department of Education & Skills, Department of Social Protection, An Garda Síochána, Health Service Executive, Tusla – Child & Family Agency, Special Education Needs Organiser, National Educational Psychological Service, or (where the student is transferring) another school*). For further information on our data protection practices, please refer to our "Data Protection Privacy Statement for Parents, Guardians and Pupils" (*copy enclosed in this pack*) and our "Data Protection Policy" (*a copy of which is available from the school office or on our website*).

Consent for Transfer of Data

- If you are happy to have your child's personal data transferred on a private basis to other bodies (*as identified above*), please tick here ☐

Parents' Signatures: _____

Date: _____

Primary Online Database



**St. Joseph's N.S.,
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The Department of Education and Skills has developed an electronic database of primary school pupils called the Primary Online Database (POD) which involves schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database allows the Department to evaluate progress and outcomes of pupils at primary level, validate school enrolment returns for grant payment and teacher allocation purposes, follow up on pupils who do not make the transfer from primary to post primary level and complete statistical reporting.

The database holds data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Birth Surname, Address (*including Eircode*), Date of Birth, Gender, Nationality, whether one of the pupil's mother tongues is English or Irish, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, and whether the pupil is in a Mainstream or Special Class. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background.

In order to assist with the gathering of data please complete this form in CAPITAL LETTERS and return to the school.

Pupil Forename: _____ **Pupil Surname:** _____

PPSN of Pupil: _____ **Mother's Birth Surname:** _____

Pupil's Date of Birth: _____ **Pupil's Gender:** Male ☐ Female ☐

Birth Cert Forename (*if different from name above*): _____

Birth Cert Surname (*if different from name above*): _____

Pupil Address: _____

County: _____

Eircode: _____

Nationality: _____

(In the case of dual citizenship, please specify both nationalities)

Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English?

Yes ☐ No ☐

Primary Online Database (Optional Information Requested)

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are special category data under the General Data Protection Regulation (GDPR). While parents/guardians may choose the 'No Consent' option, the information gleaned from these additional questions would be very useful to the Department for statistical and research purposes. Aggregated information on Ethnic/Cultural background will be used to track the progress of these groups, and to compare their progress with other groups, thereby identifying gaps in the system and assisting in the development and implementation of appropriate policies and interventions. Aggregated information on religion will be used for statistical purposes only. Parents/guardians are asked, if they wish to do so, to identify their children's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills.

To which ethnic or cultural background group does your child belong (please tick one)?

(Categories updated based on the latest Census 2022 and the upcoming introduction of the National Equality Data Strategy)

- White Irish ☐ Irish Traveller ☐ Roma ☐
Any other White Background ☐
Black or Black Irish – African ☐ Black or Black Irish - Any other Black Background ☐
Asian or Asian Irish – Chinese ☐ Asian or Asian Irish – Indian/Pakistani/Bangladeshi ☐
Asian or Asian Irish - Any other Asian background ☐
Other, including mixed background – Arabic ☐ Other (inc. mixed background) ☐
No consent ☐

What is your child's religion (please tick one)?

- Roman Catholic ☐ Church of Ireland (Anglican) ☐ Presbyterian ☐
Methodist, Wesleyan ☐ Jewish ☐ Muslim (Islamic) ☐
Orthodox (Greek, Coptic, Russian) ☐ Apostolic or Pentecostal ☐ Hindu ☐
Buddhist ☐ Jehovah's Witness ☐ Lutheran ☐
Atheist ☐ Baptist ☐ Agnostic ☐
Christian Religion (not further defined) ☐ Protestant ☐ Evangelical ☐
Other Religions ☐ No Religion ☐ No Consent ☐

I consent for the special category in the two questions above to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.

Signed: _____

Parent/Guardian

Date: _____

Please complete this form and return to your primary school. For further information on POD please go to the Department of Education and Skills' website www.education.ie